



FILE WITH THE  
NASSAU COUNTY DEPARTMENT OF ASSESSMENT  
240 OLD COUNTRY ROAD, 4<sup>TH</sup> FLOOR  
MINEOLA, NY 11501  
ATTN: ASIE COMPLIANCE

ASIE - 2005 GENERAL  
ANNUAL SURVEY OF  
INCOME AND EXPENSE

SECTION A - PROPERTY IDENTIFICATION

LIST ONLY THE PRIMARY SECTION, BLOCK & LOT

SECTION

BLOCK

LOT

PROPERTY ADDRESS

INCLUDE TOWN AND ZIP CODE

MAILING ADDRESS (IF DIFFERENT THAN MAILING INSERT)

YOU MAY CONSOLIDATE YOUR FILING FOR CONTIGUOUS  
PROPERTIES THAT ARE COMMONLY OWNED AND OPERATED

CHECK IF RELEVANT ☐ ALL LOTS ARE CONTIGUOUS  
☐ ADDITIONAL LOTS ARE LISTED ON AN ATTACHED SHEET  
☐ ALL LOTS ARE OPERATED AS AN ECONOMIC UNIT

DOES THIS SUBMISSION INCLUDE MORE THAN ONE TAX LOT?

CHECK YES ☐ OR NO ☐

IF YES, INDICATE THE NUMBER OF TAX LOTS \_\_\_\_\_  
AND LIST THEM BELOW ↓

SECTION		BLOCK		LOT		SECTION		BLOCK		LOT	
SECTION		BLOCK		LOT		SECTION		BLOCK		LOT	
SECTION		BLOCK		LOT		SECTION		BLOCK		LOT	

SECTION B - CONTACT INFORMATION

OWNER'S NAME

ORGANIZATION

CONTACT PERSON

CONTACT PERSON'S RELATIONSHIP TO PROPERTY

CONTACT'S DAYTIME TELEPHONE

E-MAIL ADDRESS

SECTION C - PROPERTY DESCRIPTION AND USE

TOTAL NUMBER OF UNITS	GROSS BUILDING(S) AREA	NUMBER OF BUILDINGS	NUMBER OF STORIES	LOT SIZE OR ACREAGE

CHECK THE APPROPRIATE BOX TO DESCRIBE THE USE OF YOUR PROPERTY. YOU MAY CHECK MORE THAN ONE BOX PER FLOOR.

OUTDOOR SPACE	BASEMENT	1ST FLOOR	2ND FLOOR	3RD FLOOR	ABOVE
<input type="checkbox"/> NONE	<input type="checkbox"/> NONE	<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> RESIDENTIAL
<input type="checkbox"/> PARKING LOT	<input type="checkbox"/> PARTIAL	<input type="checkbox"/> RETAIL	<input type="checkbox"/> RETAIL	<input type="checkbox"/> RETAIL	<input type="checkbox"/> RETAIL
<input type="checkbox"/> SHARED PARKING	<input type="checkbox"/> FULL	<input type="checkbox"/> OFFICE	<input type="checkbox"/> OFFICE	<input type="checkbox"/> OFFICE	<input type="checkbox"/> OFFICE
<input type="checkbox"/> LANDSCAPING	<input type="checkbox"/> STORAGE	<input type="checkbox"/> INDUSTRIAL	<input type="checkbox"/> INDUSTRIAL	<input type="checkbox"/> INDUSTRIAL	<input type="checkbox"/> INDUSTRIAL
<input type="checkbox"/> OUTDOOR STORAGE	<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> WAREHOUSE	<input type="checkbox"/> WAREHOUSE	<input type="checkbox"/> WAREHOUSE	<input type="checkbox"/> WAREHOUSE
<input type="checkbox"/> OTHER (DETAIL BELOW)	<input type="checkbox"/> COMMERCIAL	<input type="checkbox"/> GARAGE	<input type="checkbox"/> GARAGE	<input type="checkbox"/> GARAGE	<input type="checkbox"/> GARAGE
	<input type="checkbox"/> GARAGE	<input type="checkbox"/> OTHER (DETAIL BELOW)	<input type="checkbox"/> OTHER (DETAIL BELOW)	<input type="checkbox"/> OTHER (DETAIL BELOW)	<input type="checkbox"/> OTHER (DETAIL BELOW)



SECTION D - PROPERTY LEASE INFORMATION

IS YOUR PROPERTY SUBJECT TO A NET LEASE   YES ☐   NO ☐   -   IF YES, CHECK APPROPRIATE BOX BELOW

☐ NET LEASE - A LEASE REQUIRING THE TENANT TO PAY, IN ADDITION TO A FIXED RENTAL, MANY OF THE EXPENSES ENTAILED IN THE OPERATION OF THE PROPERTY - YOU MUST COMPLETE THE APPROPRIATE SECTIONS OF THE ASIE INCOME AND EXPENSE AND COMPLETE THE TENANT INVENTORY

17 ☐ TRIPLE NET LEASE - A LEASE WHICH OBLIGATES THE TENANT TO PAY ALL OF THE EXPENSES OF THE LEASED PROPERTY, SUCH AS TAXES, INSURANCE, MAINTENANCE, UTILITIES, ETC. - YOU MUST COMPLETE THE INCOME PORTION OF THE ASIE INCOME AND EXPENSE AND COMPLETE THE TENANT INVENTORY

☐ GROUND LEASE - A LEASE OF VACANT LAND, OR LAND EXCLUSIVE OF THE BUILDING(S) ON IT. INDICATE THE GROUND RENT ON LINE 15 OF THE ASIE INCOME AND EXPENSE AND ANY EXPENSES PAID BY THE OWNER

SECTION E - DEBT SERVICE INFORMATION (within last 5 years)

PROVIDE INFORMATION ON ANY LOAN PLACED ON THE PROPERTY WITHIN THE LAST 5 YEARS. INCLUDE THE TOTAL AMOUNT OF THE LOAN, DATE OF THE LOAN, TERM IN YEARS, INTEREST RATE, PAYMENT, (INCLUDING PRINCIPLE AND INTEREST) AND THE FREQUENCY OF PAYMENTS (MONTHLY OR YEARLY).

LOAN AMOUNT	LOAN DATE	TERM	INTEREST RATE %	PAYMENT (P&I)	PAYMENT FREQUENCY (Mo. or Yr.)
18 \$				\$	
\$				\$	

SECTION F - SALES INFORMATION (within last 5 years)

WAS THE PROPERTY ACQUIRED IN AN ARMS-LENGTH TRANSACTION WITHIN THE LAST 5 YEARS?   YES ☐   NO ☐

19 AN ARM'S LENGTH TRANSACTION - IS A LEGAL TERM MEANING THAT THERE EXISTED NO SPECIAL RELATIONSHIP BETWEEN THE PARTIES INVOLVED IN ANY MANNER WHICH WOULD TAINT THE RESULT.

MONTH AND YEAR OF SALE \_\_\_\_\_ PURCHASE PRICE \$ \_\_\_\_\_

SECTION G - MAJOR CAPITAL IMPROVEMENTS (within last 5 years)

A CAPITAL IMPROVEMENT IS A PHYSICAL ALTERATION, RENOVATION, REHABILITATION, REMODELING, CONVERSION, ADDITION OR EXTENSION MADE TO THE REAL PROPERTY WHICH HAS AN EXPECTED LIFE OF GREATER THAN 5 YEARS.

IMPROVEMENTS	DATE	COST / LIFE
20		

SECTION H - ATTACHMENTS AND CERTIFICATION

This form should be filed together with **ASIE - INCOME AND EXPENSE** and either a **RESIDENTIAL TENANT INVENTORY (ASIE-RES)** or a **COMMERCIAL TENANT INVENTORY (ASIE-COMM)** or the equivalent rent roll.

I certify, under penalty of perjury, that the information contained within this form and the attached Income and Expense Statement is accurate and truthful.

SIGNATURE

NAME(PRINT)

DATE